

Ruabon Community Council

Minutes of Community Council's Meeting held on Wednesday 26 October 2016 at 7.00pm at Ruabon Village Hall

Present: Councillor Supriya Kapas(Chair); Councillor Dana Davies; Councillor Sybil Bremner; Councillor Ann Davies; Councillor Christine Jackson; Councillor Bob Jackson; Councillor Ann Jones; Councillor Lisa Kelly; Councillor Joan Lowe; Councillor Cath. Roberts; Councillor Gwen Rogers; Councillor Bill Smith; Mike Blackshaw (Clerk/Finance Officer); PCSO Dave Jenkins Mr. Andrew Cain (Press)

Apologies: Councillor Paul Bickley; Councillor David Green; PCSO Emily Blake; PCSO Steve Bellis.

Minute Ref. No.	Agenda Item No.	Summary of Discussion	Decisions/Agreed Actions/related Documents
4572	1	1.1 - Declarations of Interest – There were no declarations of interest at this stage.	
4573	2	2.1 - Confirmation of the minutes – the minutes of the meeting held on the 28 September 2016 were considered Councillor Bremner requested that the minutes should reflect the order the items appear on the Agenda and following the alteration they were agreed as a true and accurate record, proposed by Councillor Dana Davies seconded by Councillor Ann Davies and approved by Council.	
4574	3	<p>3.1 - Matters Arising –</p> <p>3.2 – Community Agent – The Clerk reported that he had received a quotation for the advertising of the vacancy in the Leader, the options being: Option 1 - 1 insertion in the Leader and 1 in the Wrexham Leader and 1 week online at a cost of £610.00p plus VAT. Option 2 – 1 insertion in the Leader and 1 week online at cost of £394.40p plus VAT. Penycae Community Council had considered the options and had agreed to Option 1. The Clerk pointed out that there was adequate funding available from the pilot scheme which could be used to fund either Option. Following consideration Councillor Dana Davies proposed, Councillor Ann Davies seconded and the Council agreed to Option 1. The Clerk was requested to proceed with advertising the post.</p> <p>3.3 – Christmas Tree – Councillor Bremner raised concern that nothing had been done to assess the problem with the fungus on the Christmas tree. The Clerk said he would have it checked.</p> <p>3.4 – Street Light fault – Councillors again reported the faulty street light located on the footpath under the railway. The Clerk confirmed that this had been previously</p>	

4575	4	<p>reported and that he would again contact W.C.B.C's street lighting engineer and request repairs to be carried out.</p> <p>4.1 - Police Matters – PCSO Dave Jenkins arrived at 7.20pm and was welcomed by the Chair. PCSO Jenkins reported the crime figures since the last meeting, these are contained in Appendix A</p> <p>PCSO Jenkins up-dated the Council on issues previously raised. He reported that patrols were still being carried out on 'hotspots' within the area. He confirmed that officers had been out to a number of areas with the speed gun to monitor traffic speeds. He also indicated that a date had been agreed for the 'Go Safe' team to visit the area but he would not indicate where it would be located.</p> <p>4.2 - Matters Arising - Councillors again raised the issue of regular patrols by the PCSO's through the village. Councillors requested an up-date on monitoring speeding within the village and suggested the speed gun should be used at various sites within the village and during peak periods in the morning and evening rush hour.</p> <p>Councillors reported motor bikes were travelling at speed up Albert Grove with some of the riders not wearing crash helmets. The same problem was being experienced in Pont Adam and it appeared to be the same group. The bikes were off-roaders and headed towards Llangollen Road via the dyke pathway. PCSO Jenkins acknowledged that there was an area on waste land off Llangollen Road which was being used by bikers but he pointed out that if they had the permission of the landowner to use it there is little which could be done. He requested that as much information as possible on the bikers should be collected if they were not complying with the law. PCSO Jenkins left the meeting at 7.45pm and was thanked by the Chair.</p>	
4576	5	<p>5.1 - Cemetery Group – No Group meeting had been held during the month and Councillor Ann Jones pointed out that the previous year the Cemetery Group meetings had not been held during the winter months and that the next meeting should be in March 2017. It was agreed to continue with that arrangement.</p> <p>The Clerk advised the meeting he was in the process of purchasing long handle hatchet to carry out the work on the brambles overhanging the wall. Councillor Smith suggested an attachment to the strimmer might be a better solution, the Clerk would investigate. He also pointed out he had circulated to the Chair, Vice Chair and Councillor Bickley details of HSE requirements for staff. Councillor Dana Davies suggested the matter should be discussed at the next HR Group meeting.</p>	
4577	6	<p>6.1 – Village Hall C M G. – Councillor Dana Davies reported on the discussions which had taken place at the Groups recent meeting. These included an up-date on the new chairs, maintenance works, a review of the hire charges.</p>	

4578	7	<p>The Group were recommending the following items for approval by the Council</p> <p>Hire charges – following a report on the financial position of the hall the Group were recommending the hire charges remain the same for 2017/2018 and that anyone hiring the Large room and kitchen would also have to include the small meeting room because of the health and safety issues raised previously.</p> <p>Following the installation of the baby changing facilities and the health issues involved it was proposed to purchase a small steam cleaner.</p> <p>The Group had also considered the security risk when the hall was being used, at present the main entrance door cannot be locked from the inside, this is of particular concern when used for parties and by children’s groups. It is proposed that a thumb lock be fitted which would allow users of the hall to control entry and improve its security.</p> <p>Councillor Dana Davies proposed and Councillor Bob Jackson seconded the recommendations for approval and the Council following consideration agreed.</p> <p>The Clerk reported that the Bowling Club had carried out major works involving repairs to the edges of the green, all the labour being provided by Mr. John Edwards, the Council expressed their thanks to Mr. Edwards.</p> <p>The Clerk also reported that the club were concerned that they were finding it difficult to carry out the regular maintenance of the green and that they were making enquiries to find the availability of a greenkeeper. The club were unsure what level of service they required and that they were making enquires with other clubs.</p> <p>Councillor Gwen Rogers suggested that a greenkeeper might be an asset to the Council, it was agreed to refer the matter to the HR Group to consider when more information is available.</p> <p>7.1 – Christmas Lighting - The Clerk reported he had contacted the lighting engineers and received confirmation that the charges per unit for erecting and removal of the Christmas lights would be the same as that quoted in 2014. With the total of 31 units to be erected he confirmed the cost would be £2135 plus VAT, the Council agreed to the charges. The Clerk confirmed the lights would be erected in the week prior to Friday 2 December 2016.</p> <p>Councillor Dana Davies also suggested that members of the Christmas Lighting Group meet after the Council meeting to arrange for a time for the Group to meet to arrange the switch on. She also pointed out the forthcoming programme in the build up to Christmas with Lights Switch on 2 December, Father Christmas</p>	
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4579	8	<p>visiting the village on Sunday 4 December and the Frost Fair on the 10 December 2016.</p> <p>8.1 – Planning Matters – There was only one Planning Application to discuss.</p> <p>P/2016/0915 – Wynnstay Sawmills Overton Road Ruabon – Change of use for part of site from General Industrial (B2) to Storage and Distribution (B8) mix of self storage containers and caravan storage.- No objections were raised but Councillors did express their concern regarding highway visibility and requested the Clerk to mention this to the Planning Officer.</p>	
4580	9	<p>9.1 – General Correspondence – The following items of correspondence were considered:</p> <p>Community Health Council - Review of National Standards – Your views on the standards – link to web-sites. – Item noted.</p> <p>One Voice Wales – Meeting with Wales Audit Office to discuss high volume of complaints by they have received regarding audits carried out by BDO. Ruabon not affected – Grant Thornton- Clerk has responded.</p> <p>North Wales Miners Association Trust Ltd. – Request for donation towards running cost of the trust – Include with November’s grant applications.</p> <p>Llangollen International Music Eisteddfod - Request for donation towards running cost of the festival – Include with November’s grant applications-</p> <p>JDH Business Services Ld. – following request from certain Community Councils now offering to undertake interim audits between November 2016 – March 2017.- Council agreed not to take up the offer as systems are in place to monitor the finances on a regular basis.</p> <p>Wrexham Town & Community Council Forum – details of the Bus Service – Consultation and Communication Strategy - Noted</p> <p>Family and Friends - Request for donation towards running cost of the organisation – Include with November’s grant applications</p> <p>OWL – Dog / Pet safe message for Halloween/Bonfire - Lost dog information Item noted.</p> <p>National Library of Wales – Invitation to participate in the UK Web Archive by archiving the Council’s web-site. Noted</p> <p>Wrexham Public Service Board – well-being assessment of the future requirements of local areas and communities.</p> <p>W.C.B.C. – Hate Crime Awareness Sessions – Item noted.</p> <p>Countryside Alliance – Nomination for Rural Awards 2016 – Nominations close Friday 4 November 2016 – circulate to Councillors who requested information</p> <p>One Voice Wales – Consultancy Services – able to offer support and advice on wide range of subjects.</p>	

4581	10	<p>Nightingale House Hospice – Request for a donation towards the running costs - Include with November’s grant applications.</p> <p>OWL – Help prevent people from becoming victims of crime – survey closing 15 November - Item noted</p> <p>Police Crime Commissioner – meeting at Glyndwr University on Wednesday 14 November 2016 at 6.30pm - Invitation to have your say – circulate to those who requested details</p> <p>10.1 - Finance Report – The Clerk reported on the following Item:</p> <p>10.2 – 2nd Quarter Report 2016/2017 – The Clerk circulated details of income and expenditure to everyone for the period ending 30 September 2016. The report indicating the income was £40,917.98p and expenditure of £49,520.35p. The Clerk provided details of the areas of major spend and income.</p> <p>Petty Cash Spend – The Clerk advised the meeting that the opening balance in the account on 1 April 2016 was £64.04p. Expenditure to 30 September 2016 was £170.25p a breakdown of which was provided. Councillors Joan Lowe and Christine Jackson carried out an audit of the account and verified the figures</p> <p>Village Hall Complex Management Group - The Clerk provided the meeting with the following details of the Village Hall account for the period ending 30 September 2016:</p> <table data-bbox="470 1160 1187 1335"> <tr> <td>Income received</td> <td>£6,942.00p</td> </tr> <tr> <td>Expenditure</td> <td>£5,925.24p</td> </tr> <tr> <td>Amount Invoiced to 30 Sept 2016</td> <td>£7,413.00p</td> </tr> <tr> <td>Balance in the account</td> <td>£38,071.67p</td> </tr> <tr> <td>Balance in Credit Union</td> <td>£500.00p</td> </tr> </table> <p>Bowling Green / Pavilion – Expenditure on the bowling green for period ending 30 September 2016 amounted to £438.00p, with expenditure on the Pavilion at £398.34p. The Council approved the report.</p> <p>10.3 – Account – A schedule of accounts requiring payment was circulated Councillor Joan Lowe proposed and Councillor Christine Jackson seconded and the Council agreed payment of the accounts.</p> <p>10.4 – New Bank Accounts – The Clerk reported the 2 new accounts had been set up with Cambrian Credit Union and that the £500 had been transferred into the Village Hall account, the transfer of the Business Account required 2 representatives to attend the bank to complete the transfer, Councillors Joan Lowe and Dana Davies would make themselves available when required. The Clerk required 2 signatures on the letter to transfer the balance from the Village Hall account Councillors Sybil Bremner and Dana Davies authorised the letter.</p>	Income received	£6,942.00p	Expenditure	£5,925.24p	Amount Invoiced to 30 Sept 2016	£7,413.00p	Balance in the account	£38,071.67p	Balance in Credit Union	£500.00p	
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4582	11	<p>11.1 - A.O.B. - Councillor Sybil Bremner reported that only 2 people attended the consultation meeting held on Monday 24 October 2016, however, the feedback was very positive and the Group had acknowledged that more information and concerns were identified and discussed than in some of the larger meeting the Group had previously held.</p> <p>Councillor Cath. Roberts thanked the meeting for the flowers she and her husband had received in celebration of their 60th wedding anniversary.</p> <p>Community Agent – The Clerk advised the meeting that applications for the vacancy would require reviewing and suggested that representatives from Ruabon along with members from Penrycae Community Council could identify a suitable shortlist of candidates to put before both Councils for approval. It was agreed the Chair, Vice Chair and Councillor Lisa Kelly would represent the Council.</p> <p>Councillors reported that whilst carrying out the litter pick recently a tent was found in the river and also that a mattress in the Garden of Rest needed removing. The Clerk noted the reports and would take the necessary action.</p>	
4583	12	<p>12.1 - D.N.M. – The date of the next meeting of Full Council is Wednesday 30 November 2016 at 7.00pm</p> <p>The meeting closed at 9.00pm.</p> <p>Matters Outstanding: Japanese Knotweed Stonewall - Bridge Litter Bin Williams Mews Boundary Wall – St Mary’s Church Light under railway bridge.</p>	

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