

# Ruabon Community Council

## Minutes of Community Council's Meeting held on Wednesday 30 November 2016 at 7.00pm at Ruabon Village Hall

Present: Councillor Supriya Kapas (Chair); Councillor Dana Davies; Councillor Sybil Bremner; Councillor Ann Davies; Councillor Bob Jackson; Councillor Ann Jones; Councillor Lisa Kelly; Councillor Cath Roberts; Councillor Gwen Rogers; Councillor Bill Smith.

In attendance: Mr. Andrew Cain (Press)

Minute Ref No	Agenda Item No	Summary of Discussion	Decisions/ Agreed actions/ related Documents
4584	1	<b>1.0</b> Apologies received from Mike Blackshaw (Clerk/Finance Officer); Councillors Christine Jackson, Joan Lowe, Paul Bickley, David Green; PCSO Steve Bellis	
4585	2	<b>2.0 Declarations of Interest:</b> Councillors Sybil Bremner and Bill Smith declared personal interests in respect of agenda items 9 and 12.3b as they members of Friends of Ruabon.	
4586	3	<b>3.0 Confirmation of the minutes</b> – the Minutes of the meeting of the Council held on the 26 October 2016 were received. Subject to correction of a typographical error they were agreed as a true and accurate record, proposed by Councillor Dana Davies, seconded by Councillor Cath Roberts.	Approved by Council
4587	4	<b>4.0 - Matters Arising:</b> <b>Item 3.3 – Christmas tree.</b> Councillor Ann Jones stated the tree had suffered a significant amount of physical damage (as well as the problem with fungus), and was concerned the tree may not last long in its present state. <b>Item 3.4 – Street light fault.</b> Councillors again reported street lights mentioned in last month's meeting were still at fault. Clerk to raise issue with WCBC again. <b>Item 4.2 – Police matters.</b> Area on waste land off Llangollen Road being used by bikers – Councillor Dana Davies informed the Council investigations were still ongoing. <b>Item 5.1 – Cemetery Group.</b> Some Councillors asked what was happening with the plan to replace footpaths in the cemetery given the next meeting of the group was not planned before March 2017. Members of the public had commented to some Councillors about the lack of ease of getting water to the top of the cemetery.	Clerk  Clerk  On-going  Cemetery group
4588	5	Whilst awaiting the arrival of a PSCO, the Chair recommended dealing with other Agenda items.	
4589	6	<b>6.0 Youth Service.</b> The review and development of options for 2017/2018 and future service level agreements for the commissioning of youth projects in Ruabon was discussed. Councillor Dana Davies informed the Council that she was meeting with Donna Dickenson (Service Manager Prevention & Support, WCBC) and Craig Mathews, (Community Intervention Manager, Lifelong Learning WCBC) to discuss commissioning and managing services.	

		The Chair proposed to defer further discussion of commissioning Youth Services to the Precept meeting in December whilst the Council awaited further information from WCBC and the outcome of Councillor Dana Davies' meeting. Seconded by Councillor Bill Smith.	Approved by Council – deferred to Precept meeting
4590	7	<b>7.0 Ysgol Rhiwabon.</b> The Council received a Consultation document from WCBC regarding Ysgol Rhiwabon's proposal to withdraw Sixth form provision from September 2017. The consultation period ends 8 January 2017. The Council had only received 2 written responses from Councillors both expressing similar views, ie supporting Ysgol Rhiwabon in their proposal. There was much discussion of the proposal in terms of standards of education, falling pupil enrolment numbers. Councillor Bill Smith recommended that a collective response from the Community Council may provide some influence with WCBC. The Chair suggested this may be difficult given the various views held by Councillors. The Chair proposed that a special Council meeting be held before the Consultation period deadline to discuss this matter in more detail. This was seconded by Councillor Bill Smith and agreed by full Council.	Approved by Council – to be discussed in special meeting to be held between 3 -5 <sup>th</sup> Jan 2017
4591	10	<b>10.0 Planning matters.</b> P/2016/0987 – Y Berllan, Dinlle Farm Road, Ruabon. Planning Group's recommendation: no objections to the proposal. Councillor Dana Davies proposed to accept the recommendation (subject to no objection from the elected member) and seconded by Councillor Bill Smith. Agreed by full Council.	Approved by Council
4592	8	<b>8.0 Village Hall Group (VHG).</b> The VHG met on 23 November. Councillor Dana Davies addressed the Council. <b>8.1. Community Payback scheme.</b> Councillor Dana Davies stated she was to present the refurbishment of the VH kitchen and possibly the Pavilion kitchen, to WCBC's Kitchen and Bathroom Officer as part of the Community Payback scheme. How this scheme will work should be known in January. <b>8.2 Jumping Jacks.</b> Maes-Y-Llan School pupil numbers are rising and the school is now unable to continue to accommodate after school and holiday club provision by Jumping Jacks. The Head-teacher, Mr Hamilton, will be discussing the possibility of St Mary's School accommodating this provision with their Head, Mrs Nicola Booth. <b>8.3 Bowling club report.</b> Allan and Janet Taylor are retiring from the club. David Rogers is the club Secretary and Kevin Jones the finance officer. <b>8.4 Village Hall.</b> The Hall will be free 26 <sup>th</sup> to 30 <sup>th</sup> December. <b>8.5 Decoration.</b> 2 quotes for decorating the Pavilion had been received. Quotes for decorating the Village Hall had been received and the key difference was the dates the decoration could be carried out. The VHG recommended that decoration was carried out; proposed by Councillor Ann Davies and seconded by Councillor Bill Smith. Full Council agreed. <b>8.6 Other business.</b> Noticeboard on order; locks and some	Approved by Council. Clerk to inform decorators

		joinery work needs carrying out; VH bookings are looking good; the Group are still looking at various ergonomically comfortable chairs to recommend for purchase; a reminder was issued that if anyone hires the kitchen and main hall only then the middle room must be kept locked for health and safety reasons.	
4593	9	<p><b>9.0 Christmas lights.</b> Councillor Dana Davies addressed the Council. The Council will be hosting a community event in the Village Hall on Friday 2<sup>nd</sup> December to switch on the Christmas tree lights, with the Salvation Army band present. Councillors Cath Roberts and Anne Jones were doing the refreshments.</p> <p><i>Councillors Bill Smith and Sybil Bremner declared an interest.</i> A Frost Fayre is being held in the Pavilion on the 10<sup>th</sup> December from 3pm. Friends of Ruabon had made a request to loan the grotto decorations which was granted. Additionally, a request had been made to waive the session fee for hiring the Pavilion since the event was for the benefit of the community. However, there will be a commercial aspect to the Fayre with stalls present. After discussion, it was decided the sessional fee shouldn't be waived. Councillor Bill Smith proposed that in the precept meeting Councillors discuss the possibility of the Council budgeting for the cross-charging of community events. Seconded by Councillor Dana Davies and agreed by full Council.</p> <p>The Council wished to thank Councillor Paul Bickley for the posters promoting the Christmas events in the community.</p>	<p>Approved by Council. Clerk to place on Precept agenda</p>
4594	11	<p><b>11.0 General correspondence</b></p> <p>The Clerk had provided a summary of general correspondence that had been received and was available For Councillors' perusal at the meeting, or details could be forwarded on as requested.</p> <p>Councillors then considered and dealt with the correspondence as follows:</p> <p><b>11.1 Chirk Town Council</b> – Training Sessions for Councillors. Councillors' Ann Davies, Lisa Kelly and Bill Smith attended. <i>Councillors provided some feedback raising issues with some of the Council's Standing Orders such as summons of notice of business, and Notices of a Motion (as opposed to AOB). Item to be placed on January's agenda.</i></p> <p><b>11.2 WCBC</b> - Commissioning Framework for Youth Support Services Update (28/10/16). <i>To be discussed at Precept meeting.</i></p> <p><b>11.3 WCBC</b> - Commissioning Framework for Youth Support Services Update (03/11/16). <i>To be discussed at Precept meeting.</i></p> <p><b>11.4 WCBC</b> - Commissioning Framework for Youth Support Services Update (14/11/16). <i>To be discussed at Precept meeting.</i></p> <p><b>11.5 Acton Community Council</b> - Commissioning Framework - Delivery of Youth Support Services. <i>To be discussed at Precept meeting.</i></p> <p><b>11.6 WCBC</b> – Town &amp; Community Council Elections 4 May 2017 – Estimated cost of Election. <i>Defer consideration to</i></p>	<p>Clerk</p> <p>Precept meeting</p> <p>Precept meeting</p> <p>Precept meeting</p> <p>Precept meeting</p> <p>Precept meeting</p>

	<p><i>Precept meeting.</i></p> <p><b>11.7 WCBC</b> – School Crossing Patrol Service Annual Contribution – Notification of increase by 1% to £3,952 for year 2017/2018. <i>Information noted and defer consideration to Precept meeting</i></p> <p><b>11.8 Valuation Office Agency</b> – Pavilion – Business Rates changes for 01/04 2016. <i>Information noted and defer consideration to t Precept meeting</i></p> <p><b>11.9 Valuation Office Agency</b> – Village Hall – Business Rates changes for 01/04 2016. <i>Information noted and to defer consideration to Precept meeting</i></p> <p><b>11.10 Wrexham Area Civic Society</b> - Autumn issue of In Focus magazine. <i>Information noted. Councillor Sybil Bremner asked whether the Council could re-consider renewing its membership. Defer consideration to Precept meeting.</i></p> <p><b>11.11 Cadwyn Clwyd</b> – ibeacon project - Flintshire, Denbighshire and Wrexham – to deliver heritage information for visitors through ibeacon network directly to their smart devices – match funding of £750 per partner required. <i>Information noted</i></p> <p><b>11.12 Primary Care Supplies</b> – drawing attention to the need to provide public access defibrillators in communities. <i>Information noted</i></p> <p><b>11.13 Mr RM Snodgrass</b> – Raising concern regarding the lack of progress in removing the abandoned car in the car park. <i>Information noted.</i></p> <p><b>11.14 Mabon ap Gwynfor</b> – Elderly Day Care Services – requesting support from Council to request WCBC to extend their period of consultation and to include communities in their consultation. <i>Information noted. Clerk requested to draft letter of support.</i></p> <p><b>11.15 WCBC Education Dept.-</b> Notification to Rhiwabon Community Council (As required by the school Organisation Code) Proposed change to age range of Ysgol Rhiwabon from 11–18 to 11–16 consultation. <i>Defer to January special meeting.</i></p> <p><b>11.16 WCBC Planning Dept</b> – Local Development Plan 2013-2028 – during public consultation an alternative register of sites were submitted for consideration for inclusion in the next phase. Can be viewed via <a href="http://wrexhamldp.wrexham.gov.uk/portal/as2016">http://wrexhamldp.wrexham.gov.uk/portal/as2016</a> <i>Information noted</i></p> <p><b>11.17 WCBC</b> – ‘Be a Councillor’ Event – Invitation to those who are considering becoming a Prospective Candidates for the role of Councillor at next May’s elections. The event is to be held in Meeting Room 1 Guildhall Wrexham on Monday 30 January 2017 from 5.00pm. <i>Information noted</i></p> <p><b>11.18 Mike Jones</b> – E-mail drawing Council’s attention to Road Transport Emissions Factsheet concerning air quality and emissions caused by buses. <i>Information noted</i></p> <p><b>11.19 One Voice Wales</b> – Information Bulletin on various topics including ‘Welsh Governments consultation on the revision of the school governance framework in Wales’ and ‘Review of the National standards for the Community</p>	<p>Precept meeting</p> <p>Precept meeting</p> <p>Precept meeting</p> <p>Precept meeting</p> <p>Clerk</p> <p>To be discussed early Jan 2017</p>
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4595	13	<p><b>13.0 Community Agent.</b> Councillor Dana Davies addressed the Council. 3 applications had been received for the post and all short-listed for interview on 13<sup>th</sup> December. Councillor Sybil Bremner asked what checks would be made about qualifications. Candidates have been asked to make a 5minute presentation and then asked 5 questions regarding their suitability and experience in matching the job/person description; there are no formal qualifications required of the post. The interview panel will consist of 2 Councillors each from Penycae and Ruabon Councils.</p>	
4596	12	<p><b>12.0 Finance</b></p> <p><b>12.1 Finance report</b></p> <p>Councillor Dana Davies abstained from the discussion and voting. Details of the current financial position including a schedule of payments made was presented for Council approval. Acceptance of report was proposed by Councillor Bill Smith and seconded by Councillor Ann Davies.</p> <p><b>12.2 Street lighting.</b> Councillor Dana Davies abstained from voting. 3 tenders had been received for phase 1 and 2 of the street lighting project. Based on the potential contractors meeting the specification of the project balanced with price, the quotation from tender 3 was accepted. Councillor Bill Smith proposed and seconded by Councillor Sybil Bremner.</p> <p><b>12.3 Grant applications.</b></p> <p><b>(a)</b> Councillor Ann Davies had earlier sent a query to the Clerk and Chair asking whether the Council needed to see the accounts of each organisation who received a grant. The Local Government Act 1972 section 137, section 137A and Schedule 12B provides local authorities (including community councils) the power to set its own expenditure 'in the interests of...direct benefit to' their area or 'some of their inhabitants'. There is an equation which determines how much can be 'gifted' as grants before accounts would need to be requested. The equation is based on the number of people on the electoral register multiplied by Section 137 Expenditure: Limit for 2016/17. In Ruabon's case this is 3239 x £7.42. In other words, if the Council awarded more than £24,033 in any financial year then we would have to seek accounts from each body that received a grant. Ruabon Council's grant budget is £600, therefore</p>	<p>Approved by Council</p> <p>Approved by Council</p>

