

# Ruabon Community Council

## Minutes of Community Council's Meeting held on Wednesday 25 January 2017 at 7.00pm at Ruabon Village Hall

Present: Councillor Supriya Kapas (Chair); Councillor Sybil Bremner; Councillor Ann Davies; Councillor Bob Jackson; Councillor Ann Jones; Councillor Lisa Kelly; Councillor Cath Roberts; Councillor Gwen Rogers; Councillor Bill Smith. Mike Blackshaw (Clerk/Finance Officer);

In attendance: Ffion Morus (Community Agent); PCSO Steve Bellis; Lyndsay Haveland (Community Transport Association Officer).

Minute Ref No	Agenda Item No	Summary of Discussion	Decisions/ Agreed actions/ related Documents
4599	1	<b>Item 1.0</b> - Apologies received from Councillors Christine Jackson, Joan Lowe, David Green, Dana Davies, Paul Bickley. Councillor Kapas and the Clerk arrived at 7.15pm following an urgent meeting with two residents who were raising an issue regarding the Cemetery Rules and Regulations	
4600	2	<b>Item 2.0 - Declarations of Interest:</b> No declaration of interest at this stage.	
4601	3	<b>Item - 3.0 Confirmation of the minutes</b> – the Minutes of the meeting of the Council held on the 30 November 2016 were received and were agreed as a true and accurate record, proposed by Councillor Ann Davies, seconded by Councillor Ann Jones.	Approved by Council
4602	4	<p><b>Item 4.0 - Matters Arising:</b> The following items were discussed</p> <p><b>Item 4.1- Ysgol Rhiwabon</b> – The Clerk reported he had e-mailed Dafydd Ifans at the L.E.A. regarding issues raised by Council. These included their concerns on whether any financial support would be provided to fund transport costs for pupils wishing to attend alternative 6<sup>th</sup> Form providers. It's future viability and what the long term plans are for the school if it becomes a school for 11 – 16 year olds. The level of funding it receives in comparison to other secondary school within the Wrexham area.</p> <p><b>Item 4.2 – Street light fault.</b> Councillor Lisa Kelly reported that the lights on the footpath under the railway bridge had now been repaired and up-graded.</p> <p><b>Item 4.3 – Local Development Plan</b> – Councillor Smith raised the issue regarding the triangular area of land adjacent to Wynnstay Gates and its status within the LDP.</p> <p><b>Item 4.4 – Cemetery Group.</b> Councillors raised the issue regarding the date of the next meeting of the Group which was to be in March 2017. It was suggested that this was too large a gap from the last meeting held. The Clerk was to contact Councillor Paul Bickley, Chair of the Group to check whether an earlier meeting was planned.</p>	
4603	5	<b>Item 5.1 Bus Route 6</b> – the Council welcomed Lindsay Haveland to the meeting to discuss alternative arrangements available if there was a loss of bus services in the area. Councillors expressed their concerns about the uncertainty regarding Bus Route 6 to the area. Councillor Ann Jones reported that she had made enquiries and had been advised that the route was being taken over by D. Jones & Son with effect from 6 February 2017 but no details of a service timetable was available, the news was welcomed by the Council. Ms. Haveland reported that the CTA	

4604	6	<p>could advise the Council on various other schemes which could be made available such as setting up a Community Car Scheme, utilising the school bus services and developing a Community Transport service. She also explained the measures required to set up a successful community alternative, details of which are contained in the 'Getting Started' toolkit which she had provided to the Clerk. Finally it was acknowledged with the new bus service in place the importance of utilising it to ensure it would remain a viable service. It was also agreed that information on the new timetable would be circulated once available. The Chair thanked Ms. Haveland and she left the meeting at 7.30pm.</p> <p><b>Item 6.1 – Community Agent.</b> Ffion Morus, the newly appointed Agent, introduced herself to the Council and outlined the work she had undertaken since taking on the role. She reported that she had been in contact with 2 other Agents and was planning to spend time shadowing them to help her identify the needs of individuals. Ms. Morus had made contact with a number of organisations including the library where she planned to visit monthly to introduce the service to individuals. Her plans also included contacting as many organisations within the Community as possible and to arrange a community action day to make everyone aware that the service was now available. Councillor Bremner invited her to the next meeting of Friends of Ruabon where she would be able to meet individuals from numerous groups from within the community. The Chair thanked Ffion for attending and she left the meeting at 7.45pm</p>	
4605	7	<p><b>Item 7.1- Police Matters.</b> PCSO Steve Bellis reported the incidents which had take place since the last meeting, these are recorded in Appendix 1. PCSO Bellis provided an explanation on the high numbers involving anti social behaviour. They included 13 incidents of knock and run. In response to these numbers he had approach Ysgol Rhiwabon and the Youth Centre with a request to discuss the problem with the youngsters. The School reported they would raise the issue in morning assembly and the Youth Club would monitor youngster leaving the club in order to reduce the number of incidents.</p> <p>He also reported that he had carried out checks on the MUGA and had not encountered any misbehaviour.</p> <p>PCSO. Bellis also reported that he was making very slow progress in finding the owner of the land off Llangollen Road which was being used by off-road bikers in order to establish they had permission to use the land</p> <p><b>Item 7.2 – Matters Arising</b> – Concern was raised regarding the problem being caused to the bowling club during its matches by youngsters using the MUGA, the club had been warned that continued disruptions could impact on them taking part in competitions. It was suggested that visits to the site by PCSOs during matches might improve the situation. PCSO Bellis requested details of the fixtures from the club so that visits might be arranged subject to availability of staff.</p> <p>Councillor Ann Jones expressed her thanks to PCSO Bellis for his response to a recent incident of criminal damage.</p> <p>Councillors also reported an abandoned vehicle located in the lay-by on Penycae Road opposite to the entrance to Pont Adam Crescent..</p> <p>Councillors also requested whether it was possible to provide a report indicating the pattern of incidents recorded over the past 12 months, PCSO Bellis noted the request and would provide the information if available.</p> <p>The Chair thanked PCSO Bellis for attending and he left the meeting at 8.20pm.</p>	

4606	8	<p><b>Item 8.1 - Standing Orders</b> – Results of the review of the Standing Orders undertaken at the special meeting held on the 4 January 2017 had been circulated, following consideration no further amendments were required. Councillor Bob Jackson proposed and Councillor Bill Smith seconded that they be adopted and Council approved.</p>	Approved by Council										
4607	9	<p><b>Item 9.0 - Village Hall Group (VHG).</b> – The Clerk reported on behalf of the Group:</p> <p><b>Item 9.1 – Finance Report</b> The following financial details were circulated of the Village Hall account for the period ending 31 December 2016:</p> <table border="0" data-bbox="405 506 1192 663"> <tr> <td>Income received</td> <td style="text-align: right;">£10,178.00p</td> </tr> <tr> <td>Expenditure</td> <td style="text-align: right;">£10,250.09p</td> </tr> <tr> <td>Amount Invoiced to 31 Dec. 2016</td> <td style="text-align: right;">£10,938.00p</td> </tr> <tr> <td>Balance in the account</td> <td style="text-align: right;">£11,807.67p</td> </tr> <tr> <td>Balance in Credit Union</td> <td style="text-align: right;">£29,998.00p</td> </tr> </table> <p>He pointed out that expenditure included the caretaker's salary.</p> <p><b>Item 9.2 Maintenance</b> – The Clerk up-dated the meeting on progress with repairs to the hall, the internal decoration, repairs to the skirting boards and internal door locks had been completed, however, there was a delay in finishing the shelf for the wifi, the wall cupboard and the external door lock, he anticipated that works would be completed shortly.</p> <p>He also reported that 3 tables appeared to be missing, the Group had agreed to check various locations to see whether they had been stored elsewhere.</p> <p>Councillor Ann Jones had made enquiry regarding new chairs and would forward the information to the Clerk who would arrange their purchase.</p> <p><b>Item 9.3 Bowling Green / Pavilion</b> – Expenditure on the bowling green up to 31 December 2016 was £1,966.61p, details of which were circulated to the meeting.</p> <p>He also reported that expenditure on the Pavilion up to the end of the third quarter was £721.67p. He indicated the budget for the new alarm system would not be required until the internal alterations had been completed which were due to start on 20 February 2017.</p>	Income received	£10,178.00p	Expenditure	£10,250.09p	Amount Invoiced to 31 Dec. 2016	£10,938.00p	Balance in the account	£11,807.67p	Balance in Credit Union	£29,998.00p	Approved by Council
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4608	10	<p><b>Item 10.1 Business Plan</b> - . Councillor Bill Smith raised the issue of the Council requiring to produce a Business Plan to set out its aspirations for the community, its liabilities, assets and a training performance plan. The Chair indicated that the matter had been discussed in the July 2015 meeting and had received the approval of the Council. It was also agreed that a panel of 4 Councillors would consider the business plan, Councillor Smith agreed to be the co-ordinator and the Group would be made up of Councillors Ann Davies, Lisa Kelly and Bob Jackson and would report to Council monthly on their progress.</p>	Working group										
4609	11	<p><b>Item 11.1 - Planning matters.</b> The following applications were considered –</p> <p>Councillor Kapas declared an interest in the first item to be considered.</p> <p><b>P/2016/1164 – Maes y Llan Farm Ruabon,</b> - Outline application for residential development(with all matters reserved)(including demolition of farmhouse and outbuildings)</p> <p><b>P/2016/1166 – Column Wynnstay Park Ruabon</b> – Listed building consent to restore the remains of existing urn and to re-fix it on top of column.</p> <p><b>P/2017/0020 – 9 Park Street, Ruabon</b> – Demolition of existing single-storey rear building, new rear extension to form</p>	<p>No objection – raise highway issues</p> <p>No objection</p> <p>No objection</p>										

		kitchen/dining room and internal alterations. <b>P/2017/0021 – 9 Park Street, Ruabon – Planning (Listed Building and Conservation Area) Act 1990</b> - Demolition of existing single-storey rear building, new rear extension to form kitchen/dining room and internal alterations.	No objection
4610	12	<p><b>Item 12.0 - General Correspondence</b> The Clerk had provided a summary of general correspondence that had been received and was available for Councillors' perusal at the meeting, or details could be forwarded on as requested. Councillors then considered and dealt with the correspondence as follows:</p> <p><b>Item 12.1- Family and Friends</b> – Letter of thanks for financial contribution.</p> <p><b>Item 12.2- British Red Cross</b> – Letter of thanks for financial contribution.</p> <p><b>Item 12.3- Shelter Cymru</b> – Letter of thanks for financial contribution.</p> <p><b>Item 12.4- Ruabon &amp; District Club for the Physical Handicapped</b> - Letter of thanks for financial contribution.</p> <p><b>Item 12.5- Home Start</b> - Letter of thanks for financial contribution.</p> <p><b>Item 12.6- Friends of Ruabon</b> - Letter of thanks for financial contribution.</p> <p><b>Item 12.7- Ruabon W.I.</b> - Letter of thanks for financial contribution</p> <p><b>Item 12.8- Llangollen 2017</b> - Letter of thanks for financial contribution.</p> <p><b>Item 12.9- Ruabon Craft Group</b> - Letter of thanks for financial contribution.</p> <p><b>Item 12.10- Macmillan Cancer Support</b> – Request for financial support – M.C.S. awarded £33,000 in individual patient grants to 189 people in the Wrexham area.</p> <p><b>Item 12.11-Highways England – A5/B5070 Gledrid Roundabout</b> Informing Council of works to be undertaken overnight (21.00-06.00) between 23 January and 2 June 2017 (more details available in letter)</p> <p><b>Item 12.12-Welsh Ambulance Service</b>–Network News, Winter 2016.</p> <p><b>Item 12.13-W.C.B.C. – Community Agent Scheme</b> – Contract Extension for 2017/2018, increase in funding to £8,620 (payable annually.)</p> <p><b>Item 12.14-W.C.B.C. Community Council Elections</b> – Information evening for Clerks 14 February 2017.</p> <p><b>Item 12.15-Battle's Over</b> – Details on National Tribute - 100 years of Remembrance - 11 November 2018.</p> <p><b>Item 12.16-Japanese Knotweed</b> – Copy of letter sent by Sybil Bremenr to Rt. Hon. Chris Grayling MP, letter of support from Susan Elan Jones MP and response from Network Rail.</p> <p><b>Item 12.17-National Assembly for Wales</b> – Consultation on the Trade Union (Wales) Bill – Closing date 17 February 2017</p> <p><b>Item 12.18-Alzheimer's Society</b> – 3 Training Sessions on understanding dementia (1.00pm-3.30pm 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup> February) to be held in Mold.</p> <p><b>Item 12.19-National Assembly for Wales</b> – Consultation on changing the name of the National Assembly – closing date 3 March 2017.</p> <p><b>Item 12.20-W.C.B.C. Environmental and Planning</b> – Service Level Agreement for Maintenance and Inspection of Playgrounds 2017/2018 – Annual Cost £3284.00 plus VAT.</p> <p><b>Item 12.21-Welsh Government</b> – Consultation on the Welsh Transport Appraisal Guidance ( WelTAG) 2017. Closing Date of consultation 02/03/2017 – internet link <a href="mailto:weltag@wales.gsi.gov.uk">weltag@wales.gsi.gov.uk</a></p>	<p>All items Noted</p> <p>Agreed Chair to sign agreement</p> <p>Clerk</p> <p>Noted</p> <p>Circulate via e-mail</p> <p>Agreed previously</p> <p>Circulate via e-mail</p>

		<b>Item 12.22 - Welsh Government</b> - Research into Services provided and Assets managed by Town & Community Councils. Survey live from 23 January until 30 March 2017.	Clerk to respond
4611	13	<p><b>Item 13.0 – Finance Report</b> – The Clerk reported on the following items</p> <p><b>Item 13.1- Annual Precept</b> – Details of the proposed budget for 2017/2018 previously agreed by Council were circulated, Following a review of the figures Councillor Bill Smith proposed and Councillor Sybil Bremner seconded that the precept request should remain at £80,000 for a further year and Council agreed.</p> <p><b>Item 13.2 - 3rd Quarter Report 2016/2017</b> – The Clerk circulated details of income and expenditure to everyone for the period ending 31 December 2016. The report indicating an income of £104,910.77p (including village hall contribution) and expenditure of £84,598.97p (including village hall costs) for the business account. Councillor Sybil Bremner proposed and Councillor Bob Jackson seconded that the figures be approved and this was agreed by Council. Councillor Jackson also agreed to undertake an audit of the figures for the 3<sup>rd</sup> quarter.</p> <p><b>Item 13.3 - Petty Cash</b> - The Clerk advised the meeting that the opening balance in the account on 1 April 2016 was £64.04p. Expenditure to 31 December 2016 was £266.51p, a breakdown of the items was provided. Councillor Christine Jackson had completed an audit of the figures.</p> <p><b>Item 13.4 – Salix Loan</b> – The Clerk reported that he had made a request to draw down an element of the loan to cover the cost of the improvements already carried out. He provided details of the repayments which were to be made at 6 monthly intervals with the first payment of £1,390.55p due on 1 October 2017 with further payments of £1,390.63p due on the 1 April and 1 October each year until loan is repaid. He also reported that the loan could be paid off earlier without incurring a penalty. Councillor Bill Smith proposed and Councillor Sybil Bremner seconded for the Chair to sign the agreement and Council agreed.</p> <p><b>Item 13.5 – Accounts Payable</b> – A schedule of accounts requiring payment was circulated Councillor Bob Jackson proposed and Councillor Ann Davies seconded and the Council agreed for payments to be made.</p>	<p>Approved by Council</p> <p>Approved by Council</p> <p>Approved by Council, Chair to sign the agreement</p> <p>Agreed by Council</p>
4612	14	<b>Item 14 – Garden of Remembrance</b> – The Clerk reported that in the past he had received requests to scatter ashes rather than to have them interned in the cemetery. Given the rules of the cemetery do not allow this he was asking the Council to consider possible sites for a Garden of Remembrance to be created where residents would have a focal point to visit and remember family and friends who have died.	All
4613	15	<b>Item 15.0 – Cemetery Fields</b> The Chair up-dated the Council on the outcome of the court case held on the 7 January 2017 at Chester County Court for Adverse Possession brought against the Council by Mr. & Mrs Gary & Paula Billington for the land adjacent to the Cemetery. The result of the case required the Council to offer a long term lease on the land to the Billingtons in exchange for them to withdraw their claim. The terms of the lease will be for general agricultural use and will require an agreement to be reached and signed by mid June 2017.	Noted
4614	16	<b>16.0 - DNM</b> – Next meeting of Full Council is on Wednesday 22 February 2017 at 7pm. <b>Meeting closed at 9.15pm</b>	