

# Ruabon Community Council

## Minutes of Community Council's Meeting held on Wednesday 27 September 2017 at 7.00pm at Ruabon Village Hall

Present: Councillor Dana Davies (Chair); Councillor Sybil Bremner; Councillor Ann Davies; Councillor Callum Edwards; Councillor Bob Jackson; Councillor Ann Jones; Councillor Lisa Kelly, Councillor Sharon Mazzearella; Councillor Cath. Roberts; Councillor Gwen Rogers; Councillor Bill Smith; Mike Blackshaw (Clerk/Finance Officer);

Also in attendance; Mr. David Williams, Planning Department W.C.B.C. and PCSO Steve Bellis.

Minute Ref No	Agenda Item No	Summary of Discussion	Decisions/ Agreed actions/ related Documents
4697	1	<b>Item 1.0</b> - Apologies received from Councillor Steve Jones; Councillor Supriya Kapas and Councillor Joan Lowe,	
4698	2	<b>Item 2.0 - Declarations of Interest:</b> No declaration of interest at this stage.	
4699	3	<b>Item - 3.0 Confirmation of the minutes</b> – the Minutes of the meeting of the Council held on the 26 July 2017 were received and following minor changes were agreed as a true and accurate record proposed by Councillor Sharon Mazzearella, seconded by Councillor Sybil Bremner and approved by Council The Chair proposed to change the order of the meeting to allow the Planning Presentation to precede Matters Arising, Council agreed.	Approved by Council
4700	4	<b>Item 4.0 – Planning Presentation</b> – The Chair welcomed Mr. David Williams the Service Manager Planning Control at W.C.B.C. to the meeting. Mr. Williams thanked the Council for allowing him to provide the Council with an overview of the Planning process. Mr. Williams explain the need for planning control and the framework it operates within. He went on to outline the various elements within the planning process, these included the Framework for Decision Making; Definition of Development and the Overview of Planning including the establishment of a Local Development Plan. He explained the process in establishing a L.D.P. which included a consultation period which allowed individuals and groups to consider what is to be included and to support or object to any of the proposals which it contained. He also went on to explain the types of applications received, the level of detail which is required when submitting an application and the decision making process for all applications either by delegated powers or through the Planning Committee. He explained the Appeals process and also the Planning Enforcement process which requires the Department to take effective action when it is essential to do so to maintain the integrity of the planning process. During the presentation Mr. Williams responded to a number of questions raised by Members. The Chair thanked Mr. Williams for the presentation and he left the meeting at 8.20pm.	
4701	5	<b>5.1 - Police Matters</b> –The Chair welcomed PCSO Steve Bellis to the meeting, he presented details of the incidents reported and investigated in the area between 22 July and 27 September 2017, the details are contained in Appendix A attached. He reported that he had carried out patrols in the Henry Street	

4702	6	<p>area and also visited the shops within the village, this was part of a new objective Safer Neighbourhood Initiative. He also reported that he was arranging to meet with the Community Agent and take part in her monthly meetings at the Library.</p> <p><b>Item 5.2 – Matters Arising</b> – Councillor Sharon Mazzarella reported that parking outside the bungalows in St.Michaels Close was causing problems to the residents as access to the dropped kerbs were being blocked by people parking their cars to use the bus service to Wrexham. The Clerk reported he had previously reported the problem to W.C.B.C. who were considering placing parking restrictions in the area.</p> <p>Councillor Bob Jackson raised the issue of the time taken by the police control room to answer 101 calls, he explained by the time he managed to report an incident it would have been too late to respond. PCSO Bellis acknowledged the problem and advised the meeting that the invitation to visit the control room issued by Inspector Owens was still open, this would provide the Council with an insight into its operation.</p> <p>Councillor Ann Davies reported that there was evidence that drug smoking was still taking place behind the rear wall of Maes y Llan Primary School, PCSO Bellis said he would continue to monitor the situation but to date had not witnessed any incidents.</p> <p>The Chair thanked PCSO Bellis for attending and he left the meeting at 8.45pm.</p> <p><b>Item 6.1 – Matters arising from Minutes</b> – The following matters were discussed:</p> <p><b>Item 6.2. - Village Hall Kitchen</b> - The Clerk reported that he had received the response from the Procurement Department who advised that due to the good condition of the existing kitchen they were not able to approve a complete replacement, they would, however, agree to providing new work surfaces, a new 2 bowl sink and material to construct shelving. This would not include the cost of carrying out the work. Councillor Lisa Kelly proposed and Councillor Sybil Bremner seconded and the Council agreed that the Clerk obtain labour costs before a decision whether to accept the offer could be made.</p> <p><b>Item 6.3 - MUGA fencing</b> - The Clerk also informed the Council he had been in contact with a local contractor and had received a quotation for the replacement of the MUGA fence, he had also spoken to members of the Bowling Club who were happy with the proposal. Councillor Lisa Kelly proposed and Councillor Sharon Mazzarella seconded and Council agreed to the Clerk obtaining further quotations for the work to comply with Council's financial regulations.</p> <p>He also informed the Council that he had contacted Mrs. Jo Smith regarding the Council offer of new storage facilities in the village hall and that they had also had discussions with a member of the bowling club who suggested that an area within the pavilion could also be available. Mrs Smith agreed that the facilities would be ideal for their needs. Councillor Lisa Kelly proposed and Councillor Ann Jones seconded and Council agreed to offer the facilities to the voluntary groups within the village.</p> <p>Members discussed the need to carry out PAT testing of electrical appliances, Councillors Bill Smith and Lisa Kelly confirmed that all portable appliances held within Council property should be tested annually to ensure compliance with electrical regulation. The Clerk pointed out he would make the necessary arrangement, Councillor Smith offered to provide details of an electrician who could undertake the work.</p> <p><b>Item 6.1 V.H. Bank Account</b> - The Clerk had reported he had previously submitted the application to the HSBC Bank to allow him to have internet access to the Village Hall account unfortunately this had been misplaced by the bank and a further</p>	
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4703	7	<p>application needed to be submitted. Councillors Dana Davies and Sybil Bremner again signed a second authorisation.</p> <p><b>Item 7.1 – Community Agent</b> – The reported the. C.A. had submitted the following written report. “I had a self-referral from a lady wanting to renew her blue badge, I assisted her with getting the right documents and she was very grateful for my support during the process. I also had a referral from PCSO Steve Bellis and arranged for a visit. At the visit we chatted about the lady’s health and her goals for the future. We came up with a person-centred plan for her. I am in regular contact and am positive she will achieve this goal after a few months. I have received another self-referral from a lady who wanted Carer’s Allowance information, I was able to obtain the necessary details and forwarded them to her. I also received a self-referral from a lady who said she feels lonely. I am in regular contact either through visits or by telephone depending on her needs. I have also been looking into finding a reliable cleaner for her and was able to obtain information from Age Connects on cleaners who have DBS checked cleaners in the area. I have also received a number of advice calls, people wanting information but not a visit from myself. I have attended a meeting with my QCF assessor and devised a person centred plan with a client. The Client is very happy with the plan and how she is the centre of the care and support she receives. I hosted a recent meeting of Community Agents and had arranged for a guest speaker. Ceri Martin from trading standards attended and gave a presentation after which ‘No Cold Calling’ stickers were provided for us to distribute to our clients. I also attended Blue Badge training at Contact Wrexham, the system has now changed and is no longer backed up by GP’s. I met with Tracey Roberts who is the older persons service development coordinator at WCBC to discuss possible links and I also attended a Safeguarding older people from Domestic Abuse event at Catrin Finch Centre with Older persons commissioner for Wales Steve Bartley.</p> <p>So far I have had 8 sessions with the board games group at St Michaels with residents regularly attending each week they have said how much they look forward to coming on a Tuesday. Although I am unable to attend this week the residents have said they will be meeting up for coffee and a chat which I think is very encouraging. I attended the lunch group in the church hall and gave a small presentation to those who attended following on from that I had 2 self-referrals. I had a meeting with PCSO Steve Bellis and discussed how we could support one another. I have also decided to make my drop in session at Ruabon library into a small games group similar to the one at St Michaels Close”.</p>	
4704	8	<p><b>Item 8.1- Planning Items</b> – The Council considered the following planning applications:</p> <p><b>P/2017/702 – Land South of existing substation Plas Bennion Road Penycae Wrexham</b> – Emergency standby sub-station generation facility – amendment to original approved application</p> <p><b>P/2017/710 – Llwyn Howel Cottage, 20 Wynnstay Court, Wynnstay Hall</b> – Listed building consent for the installation of replacement UPVC windows in front of property.</p> <p><b>P/2017/0731/0732 – Wynnstay Arms Hotel, High Street, Ruabon</b> – Listed building consent for alterations and refurbishments to include new layout, new staircase and formation of 5 additional bedrooms etc.</p> <p><b>P/2017/0735 – 1 Lindisfarne Close Ruabon</b> – Conservatory Extension</p> <p><b>P/2017/0757 – Y Berllan, Dinille Farm Road Ruabon</b> – Relaxation of conditionNo.2 imposed under Planning Permission P/2016/0987 to allow amendment to approved plans.</p>	<p>No objections raised</p> <p>No objections check suitability of UPVC</p> <p>No objections raised</p> <p>No objections raised</p> <p>No objections raised</p>

4705	9	<p><b>Item 9.0 - General Correspondence</b> – The Clerk had provided a summary of general correspondence which had been received and was available for Councillors’ perusal at the meeting, or details could be forwarded on as requested. Councillors then considered and dealt with the correspondence as follows;</p> <p><b>Item 9-1 One Voice Wales</b> – Training Schedule for North Wales October – December 2017</p> <p><b>Item 9-2 Denbighshire County Council</b> – Call for potential Gypsy and travellers sites – Acknowledged and advised RCC not in Denbighshire.</p> <p><b>Item 9-3 J.Saffy</b> – Request for bench to be erected in the cemetery in memory of Ann Povey.</p> <p><b>Item 9-4 National Association of Local Councils</b> – Reform of Data Protection legislation (Legal Briefing)</p> <p><b>Item 9-5 Wales Audit Office</b> – Seminar: Using alternative delivery models to deliver public services to be held in Llanrwst Conway on 7 December 2017 between 9.00am-1.00pm.</p> <p><b>Item 9-6 Jayne Bryant (AM Newport West)</b> – Report from Age Wales following their discussion on loneliness</p> <p><b>Item 9-7 Welsh Government</b> – Clustering – Funding to support the initial setting up of joint arrangements (see Item 12 on the Agenda)</p> <p><b>Item 9-8 Friends of Ruabon</b> – Invitation to photo-shoot at Ruabon Station on Friday 29 September at 2.00pm.</p> <p><b>Item 9-9 Lisa Blake (Jobbydo UK)</b> – Request to include a link on Council’s website to browse of employment opportunities.</p> <p><b>Item 9-10 Gaskells Waste Services</b> – Notification of increase in weekly lift rate by 50p per week with effect from 1 October 2017</p> <p><b>Item 9-11 Planning Aid Wales</b> – Invitation to attend forthcoming workshop ‘Planning Training for Town and Community Councils’ on Tuesday 17 October between 6.30pm – 9.00pm at Theatr Clwyd Mold.</p> <p><b>Item 9-12 Bethan Scott</b> - Request for bench to be erected in the cemetery in memory of David Ross Scott.</p> <p><b>Item 9-13 Mayor’s Chamber</b> – Invitation to Charity Dinner Dance at the Ramada Plaza Wrexham on Friday 6 October 2017 at 7.15pm.- Councillors Lisa Kelly and Sharon Mazzarella nominated.</p> <p><b>Item 9-14 Cadwyn Cymru</b> – request for individuals to join Local Action Groups to oversee and guide the distribution of £7.7m Leader funding.</p> <p><b>Item 9-15 W.C.B.C.</b> – Code of Conduct training for Councillors on Monday 16 October at 4.00pm in the Guildhall.</p>	<p>Noted</p> <p>Request agreed</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Request agreed</p> <p>Noted</p> <p>Refer to new Councillors</p>
4706	10	<p><b>Item 10.1 – Cemetery Group</b> – The Clerk informed the Council that once the second storeroom at the cemetery becomes available the additional items needed to comply with the H&amp;S. requirements would be purchased.</p> <p>The purchase of a new lawn mower was discussed and Councillor Ann Davies proposed and Councillor Ann Jones seconded that a new lawn mower be purchased, a vote was taken with 4 members for and 6 members abstained.</p> <p>The Clerk also reported that the Groundsmen had attended a training course on the inspection of playground equipment, this would allow the Council to comply with a clause contained within the Council’s insurance policy which required regular inspection of playgrounds. Following inspections by staff the Clerk advised the Council written reports are produced and that when worn parts are found these would need to be replaced when necessary.</p>	
4707	11	<p><b>Item 11.1 – Community Council Consortium</b> – Due to the limited time available Council agreed to defer this item to next months meeting.</p>	

