

Ruabon Community Council

Minutes of Community Council's Meeting held on Wednesday 28 June 2017 at 7.00pm at Ruabon Village Hall

Present: Councillor Dana Davies (Chair); Councillor Sybil Bremner; Councillor Ann Davies; Councillor Callum Edwards; Councillor Bob Jackson; Councillor Ann Jones; Councillor Steve Jones; Councillor Cath. Roberts; Councillor Gwen Rogers; Councillor Bill Smith; Mike Blackshaw (Clerk/Finance Officer);

Prior to the meeting The Chair welcomed Councillor Steve Jones to his first Council meeting.

Also in attendance; Ffion Morus, Community Agent

Minute Ref No	Agenda Item No	Summary of Discussion	Decisions/ Agreed actions/ related Documents
4673	1	Item 1.0 - Apologies received from Councillor Joan Lowe, Councillor Lisa Kelly, Councillor Supriya Kapas and Councillor Sharon Mazzarella. Apologies were also received from Inspector Steve Owens and PCSO Steve Bellis.	
4674	2	Item 2.0 - Declarations of Interest: No declaration of interest at this stage.	
4675	3	Item - 3.0 Confirmation of the minutes – the Minutes of the meeting of the Council held on the 31 May 2017 were received and were agreed as a true and accurate record proposed by Councillor Ann Davies, seconded by Councillor Bill Smith and approved by Council	Approved by Council
4676	4	Item 4.0 - Matters Arising - The following items were discussed. Item 4.1 - Cemetery Fields – The Clerk reported he had received further communication from the Council's solicitor regarding the lease and had received a letter from Mr. Billington's solicitor indicating that he was prepared to erect a stand off fence within 30 days of signing the lease. The Clerk reported he had been requested to indicate on a plan the location of the fence, he circulated a plan of the site with the fence marked, this would be returned to the Council's solicitor for him to action. Council noted that progress was being made and that the lease would be signed shortly. 4.2 – Williams Mews – Following the matter raised at the last meeting by Councillor Bill Smith regarding no proof had been provided to the Council that the Crown had stipulated the land was to be used for affordable housing the Clerk had written to the Housing Partnership Officer at Wrexham requesting a copy of any correspondence confirming this. He had received a response which suggested there was a communication which confirmed this but it would be necessary to search various files to locate it. The H.P.O. also reported in his response that all legal fees incurred in resolving this matter had been funded from the Housing Department budget in order to establish the site for housing purposes any digression from this would need all fees to be funded from other sources.	Noted
4677	5	Item 5 – Community Agent – The Chair welcomed Ffion Morus to the meeting and Ffion reported as follows: Over the past month I have attended meeting with Age Connects, the new Community Agent in Rhosddu and have attended information sessions in AVOW on Terrorism, Health and Well-	Approved by Council

		<p>being and a Parkinson's awareness course I have continued with the 'Drop In' session at the library and as yet there is still no interest. I spoke with the librarian and next month I will be situated by the desk so hopefully more people will see me. I have visited the Lunch Club at the Church hall which was well attended, and everyone seemed to be enjoying themselves. There was tea or coffee on arrival, and chicken casserole lunch was provided with apple pie and custard and tea or coffee to Reverend Kate Tiltman's husband gave a talk about his Radio childhood. Whilst attending the lunch club I had a chance to talk with its new members. I gave out leaflets and discussed with a few ladies what I am able assist with. One lady asked if I could call to have a chat I am attempting to contact her. I visited a lady who required a blue badge. We discussed what evidence she would need to provide when I followed up my first contact with her she had decided she no longer wanted to go ahead with applying. I have managed to get the games that the residence of St Michael's Close asked for. I'm in talks with the Warden to find a suitable date to start the club. I will be attending their next Bingo Club to talk more with the residence to outline the services I am able to provide. I have met with my QCF assessor a few times and I have handed in 2 work units. I have obtained 2 witness testimonies and I feel very positive about my next module. I have also completed an online course on the Code of Professional Practice for Social Care Support in order to understand service user needs. This week I'm attending an all-day Dementia Champions Training course in Wrexham. If I pass I will be able to hold Dementia Friends sessions for businesses, groups/clubs and members of the community. Ffion had brought along some leaflets and asked members if they could pass them on to anyone they think might require her support. The Chair thanked Ffion for the progress she had made so far and hoped responses would improve, Ffion left the meeting at 7.35pm</p>	<p>Noted</p>
<p>4678</p>	<p>6</p>	<p>Item 6.1 - Police Matters –Details of the incidents which had been recorded since the last meeting were provided by PCSO Dave Jenkins and circulated to the meeting by the Clerk. Details are contained in Appendix 1 attached, and brief descriptions of the incidents were also provided. Councillors noted that the report did differentiate between incidents involving adults and youths and noted only one ASB involved a youth. Item 6.2 – Matters Arising – Councillor Bremner on behalf of Friends of Ruabon wished to express their thanks to the police and PCSOs for their support with Ruabon Fete. Councillors raised the issue of cars parking near the junctions on New Hall Road and High Street and Albert Grove and New Hall Road which were causing an obstruction and reducing visibility for motorists. The Clerk would report the problem to the PCSOs.</p>	
<p>4679</p>	<p>7</p>	<p>Item 7.1- Planning Items – The Council considered the following planning applications: P/2017/0443 Bryn Llawenydd Penylan Ruabon – Erection of field shelter for horses(in retrospect) on land south of Bryn Llawenydd P/2017/0461 5 Shellbrook Drive Ruabon – Two storey and single storey extensions to dwelling – Concern over size of extension P2017/0468 The Old Bakery Duke Street Ruabon (Listed building and conservation area) - Consent to carry out tree works within conservation area. P/2017/0493 2 Crab Row, Penylan, Ruabon – Demolition of garage, new extension to side and new vehicular access</p>	<p>No objections raised No objections No objections raised No objections raised</p>

4680	8	<p>Item 8.0 - General Correspondence – The Clerk had provided a summary of general correspondence which had been received and was available for Councillors’ perusal at the meeting, or details could be forwarded on as requested. Councillors then considered and dealt with the correspondence as follows;</p> <p>Item 8.1 - Sion Wynne – Response to request for information.</p> <p>Item 8.2 - Mrs. B Ellis, 69 Pont Adam Ruabon – Complaint regarding new street lights poor level of lighting at her property – problem aggravated by high hedge next door</p> <p>Item 8.3 - Ms Llinos Edwards, 70 Pont Adam - Complaint regarding new street lights poor level of lighting at her property – problem aggravated by high hedge next door</p> <p>Item 8.4 - Letter of apology – Vandalism to village hall</p> <p>Item 8.5 - Home Start – Invitation to their AGM on Friday 7 July 2017 at 11.00am – 1.00pm at Money Penny Western Gateway Wrexham.</p> <p>Item 8.6 - Wrexham Area Civic Society – Seeking nominations from Community Councils, members and the public for various annual Society awards.</p> <p>Item 8.7 - One Voice Wales – Schedule of contents and dates of training modules available over the next few months</p> <p>Item 8.8. - North Wales Fire and Rescue Authority – Consultation to plan how fire and rescue services should be developed in North Wales – response deadline 31 July 2017</p> <p>Item 8.9 - North Wales Community Health Council – Public Engagement and Listening event taking place in Wrexham on Tuesday 4 July at the Racecourse Ground.</p> <p>Item 8.10 - Welsh Government – National Development Framework for Wales Newsletter June 2017.</p> <p>Item 8.11 - Welsh Government – Government Workshop to be held in Colwyn Bay on 17 July 2017 – Radioactive waste management and disposal</p> <p>Item 8.12 - Gresford Community Council – Request for interest from Community Councils in supporting an induction course for new Councillors Thursday 13 July Gresford Memorial Hall 6.30-9.00pm</p> <p>Item 8.13 - Wrexham Town & Community Council Forum – Agenda and Minutes for next meeting on Thursday 29 June at the Guildhall.</p> <p>Item 8.14 - Community Health Council – Health Watchdog lobbies Minister for ‘free flow’ of GPs to Wales – Newsletter June 2017.</p>	<p>Clerk to investigate with the street lighting contractor</p> <p>Clerk to respond</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Circulate to new councillors</p> <p>Noted</p>
4681	9	<p>Item 9.1 – V.H.C. Management Group –Councillor Ann Davies reported on the Group’s meeting held on the 21 June 2017 which included the progress on the refurbishment of the kitchen, there had been some confusion on whether there was a need for a dishwasher to be included in the refurbishment. The Chair and Clerk confirmed following discussions with the caretaker that a dishwasher was not required and the priority was for the kitchen to have additional storage.</p> <p>The Clerk informed the Council he had been in contact with the fire service regarding a matter raised by the Group concerning fire exit doors in the pavilion, the fire service had confirmed that the current doors were to standard but suggest that thumb locks should be fitted to ensure easy egress in a case of a fire. This was agreed by Council and the Clerk would discuss it with the Bowling Club. He also pointed out that he had arranged to meet a contractor to discuss the possibility of blinds on the windows, he would report the outcome to the next Group meeting.</p> <p>The Clerk also informed the meeting that he has received an email</p>	<p>Approved by Council</p>

	<p>request from 'Messy Play' to erect an advertising banner on the Village Hall fence, Councillor Sybil Bremner proposed and Councillor Gwen Rogers seconded that the Council approve the application and that the banner must be mounted on the wooden frame provided, Council approved the application.</p>	<p>Approved by Council</p>
<p>4682</p>	<p>10</p>	<p>Item 10.1 – Cemetery Group – Councillors Ann Jones and Ann Davies reported on the recent meeting of the Group. Councillor Jones provided a list of items which the group suggested needed to be provided at the cemetery, these included new grave matting, safety boots and tools kit etc. for the groundsmen, the Clerk reported he had discussed their requirements and was in the process of purchasing various items needed. Councillor Steve Jones pointed out that the type of safety shoe being requested was not recommended as they provided little ankle support and were not suitable for the type of work being carried out. The issue was raised again regarding the need to refurbish the footpaths, the Clerk reported he had a specification and schedule of works prepared but had not sent out for quotations as he was waiting for the legal costs for the Council's solicitor in resolving the Cemetery Fields issue. Councillor Steve Jones advised the meeting that he had a contractor who would be able to provide a quotation and advise on the type of works required. The Clerk also reported he had received a quotation for the repairs to the wrought iron fence on the northerly boundary which required attention. An estimate for the work was approximately £4,500 but the costs had not been broken down to indicate what length of fence was being repaired. The Clerk was requested to obtain more detail and report to the Finance Group to establish if the cost of repair offered value for money. Councillor Smith questioned given the overall condition of the fence whether the repairs in wrought iron was necessary or whether an alternative type of repair would be better value. The Group also raised the issue of the condition of the grass in the cemetery extension, complaints had been received that the grass had become extremely long and untidy, the Chair also reported she had been approach by visitors to the cemetery who had also raised the issue now that part of the extension was being used for burials. The Council discussed the issue and a vote was taken on whether to continue with the current policy of 2 cuts a year, those in favour of 2 cuts a year 2, those against 6, with 2 members abstaining. It was agreed for the grass to be cut as required. The Group had also discussed the provision of rest room facilities for the groundsmen, it was noted that the Council were required to provide these facilities as part of their health and safety responsibilities. A number of options were considered including making use of the other storeroom at the cemetery by offering Friends of Ruabon an alternative facility to store their equipment. However, before any further action could be taken it was agreed the Clerk should forward a HSE leaflet indicating employers responsibility to their employees and that the group would consider what other storage facilities were available. .</p>
<p>4683</p>	<p>11</p>	<p>Item 11.1 - Finance Report – The Clerk circulated minutes of the Finance Group's meeting and reported on the following items. Item 11.2 – Staff Pensions – The Clerk reported he had discussed changes to their pension contributions with the Groundsmen and they had agreed to increase their personal contributions to 3% and 4% respectively. Council had agreed to match the staff's contribution up to a maximum of 5% previously the Clerk would make the necessary changes with effect from 1 July 2017.</p>
	<p>Approved by Council</p> <p>Approved by Council</p> <p>Council deferred for further consideration</p> <p>Noted</p> <p>Approved by Council</p>	

