

RUABON VILLAGE HALL

APPLICATION FOR HIRE

NAME.....

ADDRESS.....

.....POST CODE.....

TELEPHONE NUMBER.....Mobile.....

EMAIL ADDRESS.....

REASON FOR HIRE:

DATE(S) REQUIRED:

TIME REQUIRED.....,.....

FACILITIES REQUIRED : ALL ROOMS.....

HIRE CHARGES FOR EACH SESSION

COMMERCIAL/CORPORATE HIRE.....	£36.00
(INCLUDES USE OF PROJECTOR AND SCREEN)	
MAIN HALL.....	£15.00
SMALL HALL.....	£8.00
MAIN HALL AND KITCHEN (for health and safety reasons this option only applies to private domestic meetings)	£18.00
SMALL HALL AND KITCHEN.....	£12.00
PARTIES, FAMILY GATHERINGS AND EVENTS INVOLVING GENERAL PUBLIC (ALL ROOMS).....	£25.00
(INFLATABLES/BOUNCY CASTLES/FIREWORKS/SPARKLERS ARE <u>NOT PERMITTED</u>)	

HIRE SESSIONS

Morning: . 8am to 12 noon, Afternoon: .1pm to 5pm, Evening: ...6pm to 10pm

CONDITIONS OF HIRE

1. THE HIRER IS RESPONSIBLE FOR THE GOOD BEHAVIOUR OF EVERYONE USING THE FACILITIES DURING THE PERIOD OF THE BOOKING.
2. THE HIRER UNDERTAKES TO LEAVE THE PREMISES IN A CLEAN AND TIDY CONDITION AND TO MAKE GOOD ANY DAMAGED CAUSED.
3. PROBLEMS MUST BE REPORTED TO THE CARETAKER (JANE BRADLEY ON: 07724692104)
4. PAYMENT MUST BE MADE IN FULL PRIOR TO USE; HIRE NOT CONFIRMED UNTIL PAYMENT IS MADE.
5. SEVEN DAYS NOTICE OF A CANCELLATION MUST BE GIVEN OR FULL HIRE CHARGE WILL BE REQUIRED

ENQUIRIES CAN BE MADE BY TELEPHONE TO: 07805670157

OR SEND THIS COMPLETED FORM BY EMAIL TO: mike@ruabon-community.org.uk